

# Introduction to Communication Syllabus

COM 1010 Speech Communication

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## Course Overview

### **COM 1010 Speech Communication**

Credit Hours: 3hrs

#### **Course Description**

A study of the principles and practices of effective human communication, with emphasis placed on public speaking. The course emphasizes the critical thinking and skill development necessary for effective speech. Listening skills are included in the study.

## Learning Outcomes

By the end of this course, you will be able to:

1. Critically analyze various kinds of speeches according to context, speaker, and audience.
2. Demonstrate proper research by producing bibliographies and formal outlines for informative and persuasive speeches.
3. Articulate the nature and role of both verbal and nonverbal symbols in communication.
4. Be able to design, develop, and deliver an effective personal narrative, informative, persuasive, and special occasion speeches.
5. Appreciate the responsibilities that communicators have for effective listening and how listening skills can be improved.

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## Instructor Information

Name: Robert Chandler

Contact Information: [bchandler@campusedu.edu](mailto:bchandler@campusedu.edu)

Bio:

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## Resources

1. Tucker, B. G. (2020). *Exploring Public Speaking: The Open Educational Resource College Public Speaking Textbook*. Version 4.1 (2020) (e-book)
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## Course Outline

MODULE ONE: THE RHETORICAL TRADITION			
Title	Type	Duration	Points
Read and Watch	Input	7hrs	--
Reading Quiz	Quiz	1hr	25
Apprehension 1	Submission	3hrs	50
My Journey	Submission	4hrs	50
	<b>Totals</b>	<b>15hrs</b>	<b>125</b>

MODULE TWO: THE INFORMATIVE PRESENTATION			
Title	Type	Duration	Points
Read and Watch	Input	7hrs	--
Reading Quiz	Quiz	1hr	25
Inform. Presentation	Submission	5hrs	100
	<b>Totals</b>	<b>13hrs</b>	<b>125</b>

MODULE THREE: COMMUNICATION APPREHENSION			
Title	Type	Duration	Points

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Read and Watch	Input	7hrs	--
Apprehension Report	Submission	4hrs	25
Apprehension 2	Submission	3hrs	100
	<b>Totals</b>	<b>14hrs</b>	<b>125</b>

MODULE FOUR: RHETORICAL SITUATIONS			
Title	Type	Duration	Points
Read and Watch	Input	5hrs	--
Reading Quiz	Quiz	1hr	25
Persuasive Present.	Submission	5hrs	100
Business Presentation	Submission	5hrs	100
	<b>Totals</b>	<b>16hrs</b>	<b>225</b>

MODULE FIVE: EFFECTIVE COMMUNICATION PRAGMATICS			
Title	Type	Duration	Points
Read and Watch	Input	5hrs	--
Reading Quiz	Quiz	1hr	25
Quiz 2	Quiz	1hr	25
My Journey 2	Submission	4hrs	50
Ceremonial Present. 1	Submission	4hrs	100
Ceremonial Present. 2	Submission	4hrs	100
	<b>Totals</b>	<b>19hrs</b>	<b>300</b>

MODULE SIX: COURSE WRAP UP			
Title	Type	Duration	Points
Read and Watch	Input	7hrs	--
Apprehension 3	Submission	3hrs	100
	<b>Totals</b>	<b>10hrs</b>	<b>100</b>

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## Live Sessions

This course has live meetups for Q & A, typically one hour every other week. If you cannot attend, you can recoup the points for the session by watching the recording and submitting a 300-word summary/response. Since these sessions will be audio-visually recorded, those who participate with their camera engaged are agreeing to have their video, image, or voice recorded.

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## Grading

Quizzes: 125 points

Submissions: 475 points

Presentations: 400 points

### Course Grading Scale

93-100 A	73-76 C
90-92 A-	70-72 C-
87-89 B+	67-69 D+
83-86 B	63-66 D
80-82 B-	60-62 D-
77-79 C+	Below 60 F

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## Policy/Procedures

## **Disability Statement**

At Trevecca Nazarene University, we strive to make learning experiences as accessible as possible. If you anticipate or experience barriers based on disability, please contact Disability Services at 615-248-1463 or email [disabilityservices@trevecca.edu](mailto:disabilityservices@trevecca.edu) to establish reasonable accommodations. Disability Services is located in the Bud Robinson Building, lower level. Trevecca Nazarene University complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, as amended by the ADA Amendments Act of 2008.

## **Academic Honesty Statement**

Academic honesty is expected of all students at Trevecca Nazarene University. It is an integral part of the educational process where learning takes place in an atmosphere of mutual trust and respect. Each student is responsible to maintain high standards of academic ethics, personal honesty, and moral integrity. Dishonest academic behavior as described in the following list will be dealt with fairly and firmly.

1. *Plagiarism*, using another's statements or thoughts without giving the source appropriate credit; this includes patchwork plagiarism; no more than 20% of any paper should be direct quotes (unless otherwise specified by the instructor);
2. *Cheating on an exam*; this not only encompasses copying from another student but includes receiving help in completing an exam from any unauthorized source or in any unauthorized manner;
3. *Resubmitting graded assignments*; self-plagiarism;
4. *Submitting for credit a borrowed or purchased paper* (e.g. life learning paper, prior-learning documentation worksheet, summary paper, etc.);
5. Defacing or unauthorized removal of course materials either from the classroom or library;
6. *Falsifying documentation* in regard to the reporting of course reading;
7. *Falsifying attendance* for class or other academic event;

8. *Falsifying other documentation;*

9. Submitting and using instructional materials, instructor resources, and faculty guides *as your own work;*

10. *Identity Fraud* Additionally, any student that gives current or prior assignments to another student for the purpose academic dishonesty (examples included above) is subject to disciplinary action through the Office of Student Development. Students should never share completed assignments unless authorized by the instructor.

### **Withdrawal from Courses and Withdrawal from the University**

A student withdrawing from a course will receive a grade of W if the withdrawal is initiated between the last day to register and add classes and the last day to drop a class with a W. After that published date, students who withdraw will receive a grade of F unless they appeal to the school dean who schedules the course, in which case a W may be approved for extenuating circumstances. If the student withdraws from any course without following the proper procedure with the Office of Academic Records, the grade in the course will be recorded as F or U. The last date to add or drop this course and is the 7th day of class, and the last day to withdraw from this course with a "W" on a student's transcript is the 14 th day of class. The last day to receive a refund is the 7th day of class. No refund will be provided after day 8 of the class.

Prior to the last day to withdraw for the semester, if a student has substantially failed to work on the course, the student may be automatically withdrawn from the course. After the last day to withdraw from the semester, if the student has still not worked significantly on the course, the student will still fail the course.

### **Classroom Recordings Policy**

Faculty members are permitted to video and/or audio record class sessions provided that recordings are posted in a secure environment and are only available to students registered for the course. Students who have a qualifying disability are also allowed to record class sessions for their personal study only. Information contained in the recorded lecture is protected under federal copyright laws and may not be published without the consent of the instructor. As video and/or audio of students may be captured as a part of the recording, it is also a Family Educational Rights and Privacy Act (FERPA) violation to share classroom

recordings. Lectures/class sessions recorded for any reason may not be shared with anyone who is not a registered participant of the course or appropriate employee of Trevecca or Campus.

### **Title IX Policy**

Trevecca Nazarene University is committed to providing an environment free from all forms of sex discrimination. As an instructor, one of my responsibilities is to help foster a safe learning environment on our campus. This means that I have a reporting responsibility related to my role. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in any one-on-one meetings.

I will seek to keep information you share private to the greatest extent possible. However, I am required to share information regarding sexual harassment and other sexual misconduct with the Title IX Office. Students may speak to someone confidentially by contacting the Counseling Center at 615-248-1346.

### **CAMPUS EDU PRIVACY POLICY**

<https://www.campusedu.com/privacy-policy>